

## Charges for Assistance

Upon request, program services are provided to state, regional, and local governments; eligible Native American Indian tribes; and other non-federal public agencies without charge. At their option, these entities may provide voluntary contributions toward requested services to expand the scope or accelerate the provision of those services.

Program services also are offered to non-water resource federal agencies and to the private sector on a 100 percent cost recovery basis. For most of these requests, payment is required before services are provided. A schedule of charges is used to recover the cost of services that take up to one day to provide. Letter requests or signed agreements are used to charge for those that take longer.

All requestors are encouraged to furnish available field survey data, maps, historical flood information, etc to help reduce the cost of services.

## How to Request Assistance

Agencies, governments, organizations, and individuals interested in flood-related information or assistance should contact the appropriate Corps office indicated on the sheet attached to this brochure.

Information that is readily-available will be provided in response to a telephone request. A letter request is required for assistance that involves developing new data, making a map, or preparing a report. A sample letter request is provided.



## Sample Letter for Flood Plain Management Services Program

(DATE)

Ms. Michelle Hamor, CFM  
Chief, Flood Plain Management Services Section  
Norfolk District, U.S. Army Corps of Engineers  
803 Front Street  
Norfolk, Virginia 23510

Dear Ms. Hamor:

This is in reference to the U.S. Army Corps of Engineers' (USACE) Flood Plain Management Services Program. We understand that the provision of Section 206 of the Flood Control Act of 1960, as amended, provides authority for USACE to help mitigate flood losses. The (requesting agency, eligible Native American Indian tribe, or local government) requests assistance for (body of water or waterway), located in (city, township or county), in (state).

(Add brief paragraph describing problem or need.)

Property descriptions, (site plans, maps and/or photographs) are enclosed. Upon your review of this initial request, we would like to discuss the availability of information, required schedule, and level of effort required (to negotiate the appropriate charge, if applicable). We understand that FPMS program assistance is provided to public agencies at no charge but we may, at our option, provide voluntary contributions to expand the scope or accelerate the provision of those services.

(Signature of Cooperating Agency)



US Army Corps  
of Engineers ®  
Norfolk District

Michelle Hamor, CFM  
Chief, Flood Plain Management Services Section  
803 Front Street  
Norfolk, Virginia 23510

757-201-7491  
michelle.l.hamor@usace.army.mil  
www.nao.usace.army.mil/BusinessWithUs/FloodPlainManagement.aspx



## FLOOD PLAIN MANAGEMENT SERVICES



## The Flood Plain Management

### Service Program

People who live and work in the flood plain need to know about the flood hazard and the actions that they can take to reduce property damage and to prevent the loss of life caused by flooding. The FPMS Program was developed by the Corps of Engineers specifically to address this need.

### Authority, Objective, and Scope

The program's authority stems from Section 206 of the 1960 Flood Control Act (PL 86-645), as amended. Its objective is to foster public understanding of the options for dealing with flood hazards and to promote prudent use and management of the Nation's flood plains.

Land use adjustments based on proper planning and the employment of techniques for controlling and reducing flood damages provide a rational way to balance the advantages and disadvantages of human settlement on flood plains. These adjustments are the key to sound flood plain management.

### Types of Assistance

The FPMS program provides the full range of technical services and planning guidance that is needed to support effective flood plain management.



## General Technical Services

The program develops or interprets site-specific data on obstructions to flood flows, flood formation, and timing; Flood depths or stages; floodwater velocities; and the extent, duration, and frequency of flooding. It also provides information on natural and cultural flood plain resources of note, as well as flood loss potentials before and after the use of flood plain management measures.

### General Planning Assistance

On a larger scale, the program provides assistance and guidance in the form of "Special Studies" on all aspects of flood plain management planning including the possible impacts of off-flood plain land use changes on the physical, socio-economic, and environmental conditions of the flood plain.

This can range from helping a community identify present or future flood plain areas and related problems, to a broad assessment of which of the various remedial measures may be effectively used.

Some of the most common types of "Special Studies" include:

- Flood Plain Delineation/Flood Hazard Evaluation Studies
- Dam Break Analysis Studies
- Hurricane Evacuation Studies
- Flood Warning/Preparedness Studies
- Regulatory Floodway Studies
- Comprehensive Flood Plain Management Studies
- Flood Damage Reduction Studies
- Urbanization Impact Studies
- Stormwater Management Studies
- Flood Proofing Studies
- Inventory of Flood Prone Structures

The program also provides guidance and assistance for meeting standards of the National Flood Insurance Program and for conducting workshops and seminars on structural flood plain management measures, such as flood proofing.



## Guides, Pamphlets, and Supporting Studies

Studies are conducted under the program to improve the methods and procedures for mitigating flood damages. Guides and pamphlets are also prepared on flood proofing techniques, flood plain regulations, flood plain occupancy, natural flood plain resources, and other related aspects of flood plain management.

The study findings and the guides and pamphlets are provided free-of-charge to federal agencies; eligible Native American Indian tribes, state, regional, and local governments; and private citizens for their use in addressing the flood hazard.

